

MIZA JOINT STOCK COMPANY

No. **020502/2025/CBTT-MZ**

(Send the invitation notice and post the documents of the 2025 Annual General Meeting of Shareholders).

SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

Hanoi, 04 /05/2025

DISCLOSURE OF EXTRAORDINARY INFORMATION

To/ To: - *Hanoi Stock Exchange (HNX).*

1. Company Name: **Miza Joint Stock Company**
2. Stock code: **MZG**
3. Head Office Address: **Nguyen Khe Small and Medium Industrial Cluster, Nguyen Khe Commune, Dong Anh District, Hanoi City, Vietnam**
4. Phone: **0243.965.6121/ 0243.965.6131**
5. Fax: **0243.965.6128**
6. Contents of information disclosure: **On 04/05/2025, Miza Joint Stock Company sent a Notice of invitation to the meeting and posted the documents of the 2025 Annual General Meeting of Shareholders at Website: Tài liệu cổ đông năm 2025 - Miza Corporation**

We would like to commit that the information published above is true and fully responsible before the law for the content of the disclosed information.

Thank you very much./.

Attachments:

- *Meeting invitation letter;*

PERSONS AUTHORIZED TO DISCLOSE INFORMATION


KẾ TOÁN TRƯỞNG
Nguyễn Thị Lê Hoa



MIZA JOINT STOCK COMPANY

Head office address: Nguyen Khe Small and Medium Industrial Cluster, Nguyen Khe Commune, Dong Anh District, Hanoi City

Business registration number: 0105028958 issued by the Department of Planning and Investment of Hanoi City for the first time on 02/12/2010.

Hanoi, May 04, 2025

NOTICE OF INVITATION TO THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

To: Shareholders of Miza Joint Stock Company.

The Board of Directors of Miza Joint Stock Company would like to invite all shareholders to attend the 2025 Annual General Meeting of Shareholders, specifically as follows:

- **Time:** 08:30 on 26/05/2025 (Monday).
- **Location:** 33rd Floor, Building A, Intracom Riverside, Vinh Ngoc Commune, Dong Anh District, Hanoi City, Vietnam.
- **Program:** Enclosed is the Meeting Invitation Letter, for more information, please see Website: Tài liệu cổ đông năm 2025 - Miza Corporation.
- **Participants:** All shareholders named in the list of Shareholders of Miza Joint Stock Company closing on 25/04/2025.
- **Form of participation in the Congress:** Attend in person.

To ensure a thoughtful reception, please confirm your attendance according to the following information: Phone number: 0377.810.578 or Email: lien.pham@miza.vn.

The presence of shareholders contributes to the success of the General Meeting. We hope that you will arrange time to attend the General Meeting.

Recipient:

- Dear Sir;
- Board of Directors, Supervisory Board;
- Board of Directors;
- Company website;
- Save the Board of Directors.

TM. BOARD
CHAIRMAN OF THE BOARD OF DIRECTORS



Nguyen Tuan Minh

Notes:

- Shareholders take the initiative to travel and have lunch during the General Meeting.
- Shareholders are requested to attend the General Meeting to bring the original ID CARD/CCCD/HC for individual shareholders; A copy of the Business Registration Certificate (duly authenticated) and the original ID CARD/CCCD/HC of the legal representative of the Shareholder being an organization. In case of attending by authorization: When attending the meeting, the authorized person of the shareholder brings the meeting invitation letter; A valid power of attorney according to the form (Original); and ID CARD/CCCD/HC with the expiration date of the authorized person.
- If shareholders are unable to attend in person, shareholders may authorize in writing according to the Company's form for others to attend or authorize a member of the Board of Directors of Miza Joint Stock Company according to the following information:

+ Mr. Vu Dinh Hai

Position: Head of the Supervisory Board

CCCD No.: 033080013474

Issued on: 25/02/2022

at the Police Department of Social Security

No. 040501/2025/CT-HDQT-MZ

Hanoi, May 4, 2025

MEETING CONTENT AND AGENDA
ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

Time: 08:30 on 26/05/2025 (Monday).

Location: 33rd Floor, Intracom Riverside Office Building, Vinh Ngoc Commune, Dong Anh District, Hanoi City, Vietnam.

Time	Content	Charge
I. Opening Ceremony of the Congress		
8:30– 9:00	Welcoming delegates, registering to attend, distributing documents.	Organization
9:00 – 9:30	Report on the results of the examination of shareholder status.	Head of the organization
	Announcing the Congress Program and introducing the Presidium.	Head of the Organizing Committee
	The Chairman appoints the Secretary of the Congress.	Chairperson
	Introduce and vote through the Vote Counting Committee.	Organizers
	Vote to approve the Program, Working Regulations, Voting and Regulations on nomination, election and candidacy for the term 2022-2027 at the Congress.	Organizers
II. Agenda of the Congress		
9:30-10:30	Report No. 020501/2025/BC-HDQT-MZ on the activities of the Board of Directors in 2024 and the plan for 2025.	Member of the Board of Directors
	Report 020502/2025/BC-TGD-MZ on production and business activities in 2024 and plans for 2025.	Members of the Board of Directors
	Report 020503/2025/BC-BKS-MZ on the operation of the Supervisory Board in 2024.	Head of the Supervisory Board
	Report No. 020501/2025/TTr-HDQT-MZ on the approval of the 2024 Financial Statement has been audited.	Members of the Board of Directors

	Submission No. 020502/2025/TTr-BOD-MZ regarding the approval of remuneration for members of the Board of Directors, members of the Supervisory Board, and the Executive Board for the year 2024, and the payment plan for 2025.	Member of the Board of Directors
	Report No. 020503/2025/TTr-HDQT-MZ on the selection of an audit unit to review the Semi-annual Financial Statements and audit the 2025 Financial Statements.	Members of the Board of Directors
	Report No. 020504/2025/TTr-HDQT-MZ on the profit distribution plan in 2024 and the profit distribution plan in 2025.	Members of the Board of Directors
	Report No. 040501/2025/TTr-HDQT-MZ on the dismissal of Member of the Board of Directors – Mr. Vu Anh Tra (term 2022–2027) and the appointment of new members of the Board of Directors; Regulations on nomination, candidacy and election of members of the Board of Directors.	Member of the Board of Directors
	Submission No. 020505/2025/TTr-HDQT-MZ on the plan for private placement of shares.	Members of the Supervisory Board
	Report 020506/2025/TTr-HDQT-MZ on approving the investment policy of the Industrial Park Project in Nghi Son – Thanh Hoa province.	Member of the Board of Directors
	Report 020507/2025/TTr-HDQT-MZ on approving the investment policy to expand production for Miza Nghi Son Co., Ltd.	Member of the Board of Directors
	Submission 020508/2025/TTr-HDQT-MZ on the plan to issue shares under the employee option program - ESOP.	Member of the Board of Directors
10:30-11:00	The congress discussed the Reports and Proposals.	Presidium
11:00-11:15	Guiding the decision and election. The congress conducts voting and election	Organization
11:15-11:30	Tea party break. Counting votes and announcing election voting results.	
III. Closing procedures of the Congress		
11:30-11:40	Read the Minutes of the General Meeting and the draft Resolution of the Annual General Meeting of Shareholders in 2025.	Secretariat
11:40-11:50	Approving the Minutes of the General Meeting and the Resolution of the Annual General Meeting of Shareholders in 2025.	Chairman of the Board of Directors

11:50-11:55	The Chairman declared the closing of the Congress.	Chairman of the Board of Directors
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**ON BEHALF OF BOARD
CHAIRMAN OF THE BOARD OF
DIRECTORS**



Nguyen Tuan Minh



Draft

**REGULATIONS ON NOMINATION, CANDIDACY AND ELECTION OF
MEMBERS
BOARD OF DIRECTORS AND SUPERVISORY BOARD FOR THE TERM
2022-2027
MIZA JOINT STOCK COMPANY**

Base:

- Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020 and guiding documents;
- Law on Securities No. 54/2019/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019 and guiding documents;
- Decree No. 155/2020/ND-CP detailing the implementation of a number of articles of the Law on Securities approved on December 31, 2020 and guiding documents;
- Charter of Miza Joint Stock Company.

I. Explanation of terms:

- Company = MizaJoint Stock Company.
- Board of Directors = Board of Directors.
- SB = Supervisory Board.
- Organizer = Organizing Committee of the Congress.
- GMS = General Meeting of Shareholders.
- Delegates = Shareholders/Authorized Representatives.

II. Chairman of the Congress

The presiding officer at the congress shall have to preside over the election with the following specific matters:

- Introducing the list of nominations and candidates for the Board of Directors and the Supervisory Board;
- Supervising the voting and counting of votes;
- Settlement of election complaints (if any).

III. Regulations on nomination, candidacy and election of the Board of Directors

- Number of additional elected members of the Board of Directors: 01 thmember.
- Term: The remaining time of the 2022-2027 term.

- Maximum number of candidates for the Board of Directors: Unlimited.

1. Right to nominate, run for election and vote for the Board of Directors:

- Shareholders holding ordinary shares have the right to combine the number of voting rights to nominate candidates for the Board of Directors. Shareholders or groups of Shareholders holding from 10% to less than 20% of the total number of voting shares may nominate one (01) Candidate; from 20% to less than 30% may nominate a maximum of two (02) candidates; from 30% to less than 40% may nominate a maximum of three (03) candidates; from 40% to less than 50% may nominate a maximum of four (04) candidates; from 50% to less than 65% may nominate for a maximum of five (05) candidates; 65% or more may nominate a maximum of seven (05) candidates.
- The number of nominated candidates must meet the criteria specified in Section 2 below.
- In case the number of candidates for the Board of Directors through nomination and candidacy is still insufficient as prescribed in Clause 5, Article 115 of the Law on Enterprises, the incumbent Board of Directors may nominate additional candidates or nominating organizations according to the mechanism, specified in the Internal Regulation on corporate governance and the Regulation on operation of the Board of Directors.

2. Criteria for candidates to join the Board of Directors:

Candidates for the Board of Directors must fully meet the following criteria and conditions (according to Article 155 of the Law on Enterprises 59/2020/QH14, Decree 155/2020/ND-CP).

- Having full civil act capacity, not subject to enterprise management as prescribed in Clause 2, Article 17 of the Law on Enterprises 59/2020/QH14;
- Having professional qualifications and experience in business administration or in the company's business fields, lines and not necessarily being a shareholder of the company;
- Members of the Board of Directors of the company may only be concurrently members of the Board of Directors of up to 05 other companies.

IV. Regulations on nomination, candidacy and election of the Supervisory Board:

- Number of additional Supervisory Board members: 01 member.
- Term: The remaining time of the 2022-2027 term.
- Maximum number of candidates for the Supervisory Board: No limit.

1. Right to nominate, run for election and election of the Supervisory Board:

- Shareholders holding ordinary shares have the right to combine the number of voting rights to nominate candidates for Controller. Shareholders or groups of shareholders holding from 10% to less than 30% of the voting shares may nominate one (01) member of the Supervisory Board; from 30% to less than 40% shall be nominated a maximum of two (02) members of the Control Board; from 40% to less than 50% shall nominate a maximum of three (03) members of the Control Board; from 50% to less than 60% may nominate a maximum of four (04) members of the Control Board; 60% or more may nominate a maximum of five (05) candidates.

- The number of nominated candidates must meet the criteria specified in Section 2 below.
- In case the number of candidates for the Supervisory Board approved and nominated is still insufficient for the necessary number, the incumbent Supervisory Board may nominate additional candidates or organize the nomination according to the mechanism specified by the company in the Internal Regulation on Corporate Governance and the Regulation on Operation of the Supervisory Board.

2. Criteria for candidates to participate in the BKS:

Candidates to join the Supervisory Board must fully meet the following criteria and conditions (according to Clause 1, Article 169 of the Law on Enterprises 59/2020/QH14; Article 286 of Decree No. 155/2020/ND-CP).

- Having full civil act capacity and not being prohibited from establishing and managing enterprises as prescribed in Clause 2, Article 17 of the Law on Enterprises 59/2020/QH14;
- Being trained in one of the majors in economics, finance, accounting, auditing, law, business administration or majors suitable to the business activities of the enterprise;
- Must not be a person who has a family relationship (wife, husband, natural father, natural parents, adoptive father, adoptive mother, father-in-law, mother-in-law, father-in-law, mother-in-law, natural child, adopted child, daughter-in-law, son-in-law, brother-in-law, brother-in-law, sister-in-law, sister-in-law) with a member of the Board of Directors, Director or General Director and other managers of the company;
- Not being a company manager; not being a person working at the auditing unit that is auditing the company;
- Not working in the accounting and finance department of the company;
- Not being a member or employee of an auditing firm that is performing auditing services of the company's financial statements in the previous 03 consecutive years.

V. Election principles:

- Strictly comply with the provisions of law and the Company's Charter;
- The right to vote is calculated according to the number of shares owned and represented by ownership. The election result is calculated on the number of voting shares of shareholders attending the meeting;
- Each election, a shareholder delegate is only allowed to use one vote corresponding to the number of shares owned and the ownership representative;
- The vote counting committee is nominated by the chairman of the delegation and approved by the congress. Members of the Vote Counting Committee must not be on the list of nominations and candidates for the Board of Directors or the Control Board.

VI. Election method:

- The list of candidates for the Board of Directors and the Supervisory Board is arranged in the order of ABC by name, full name and name on the ballot.
- Election method: *(According to Clause 3, Article 148 of the Law on Enterprises 2020)*

- + Implemented by the method of accumulating votes: whereby each shareholder has a total number of voting votes corresponding to the total number of shares owned multiplied by the number of elected members of the Board of Directors or the Supervisory Board.
- + Delegates have the right to give all their votes to one or several candidates.
- + Each shareholder attending the meeting is granted one vote for the Board of Directors and one vote for the Board of Directors. Delegates must check the information on the ballot, if there are any errors, they must immediately notify the Vote Counting Committee.
- + In case of additional candidates on the day of the congress, delegates can contact the Vote Counting Committee to apply for a new ballot and must return the old ballot (before putting it in the ballot box).
- + How to record a ballot paper:
 - ✓ Delegates elect a maximum number of candidates equal to the number of members to be elected;
 - ✓ If all votes are cast for one or more candidates, delegates shall tick the box "**Evenly voted**" of the respective candidates;
 - ✓ If the number of votes is uneven for each candidate, the delegate shall specify the number of votes in the box "**Number of votes**" of the corresponding candidates.
 - **Note:** In case the delegate both ticks the box "**Evenly voted**" and writes the number in the box "**Number of votes**", the result is taken according to the number of votes in the box "**Number of votes**".
- The ballot will be placed in a sealed ballot box before the vote is counted.
- Valid ballot: is a pre-printed ballot issued by the organizer, stamped with the Company's seal, not erased, scraped, or written with any additional content other than the regulations on voting.
- The following votes will be considered invalid:
 - + Write other contents in the ballot;
 - + The ballot is not according to the pre-printed form issued by the organizer, the ballot does not have the Company's seal, or has been erased, scraped, or written with other contents other than the regulations on voting;
 - + The number of candidates elected by delegates is greater than the number of members to be elected;
 - + If the total number of votes for the candidates of the elected delegates is greater than the total number of votes available;
 - + There are no signatures and clearly state the full names of the delegates.
- After the voting is over, the vote counting shall be conducted under the supervision of the Vote Counting Committee and shareholders' representatives (if necessary).

- The vote counting committee is responsible for making a record of vote counting, announcing the results and transferring to the chairman of the panel for decision questions and complaints of shareholders (if any).
- The ballot papers after counting will be stored according to regulations and opened at the request of the General Meeting of Shareholders of the company.

VII. Principles for selecting candidates:

- The winner is determined by the number of votes cast from high to low, starting from the candidate with the highest number of votes until the number of members to be voted for is sufficient.
- In case there are two (02) or more candidates with the same number of votes elected for the last member, a re-election will be conducted among the candidates with the same number of votes.
- If the results of the first election are not enough to be elected, the election will be conducted until the number of members to be elected is sufficient.

VIII. Dossier of participation in nomination, candidacy for election and the Board of Directors, Supervisory Board:

1. Dossiers of candidacy and nomination for election to the Board of Directors and the Supervisory Board include:

- Candidacy form, candidate nomination application for individual shareholders (forms 01 and 02);
- Minutes of the group of shareholders nominating candidates (form 03);
- Notice of nomination of candidates of the group of shareholders (form 04);
- Application for nomination of candidates for institutional shareholders (form 05);
- Notarized copy of ID card/ID card/passport or legal documents of the nominee and nominee;
- The original declaration of the candidate's background;
- Certified copies of diplomas, professional certificates, education, capacity and experience, identity papers of the candidate;

Nominees to the Board of Directors and the Supervisory Board must be responsible before the law and the General Meeting of Shareholders for the accuracy and truthfulness of the content in their dossiers.

2. Receipt of dossiers: Dossiers should be sent to **Miza Joint Stock Company before 16:30 on May 20, 2025** at the following address:

MIZA JOINT STOCK COMPANY OFFICE

Address: Misa Joint Stock Company, 33rd floor, Building A, Intracom Riverside, Vinh Ngoc, Dong Anh, Hanoi.

Phone Number: 02439656121

Email:

Contact Person: Ms. Pham Thi Lien

Phone Number: 0377810578

Email:

In case it is not possible to send the dossier within the above deadline, it is requested that shareholders scan the candidacy dossier and send it to Miza according to the above information and within the prescribed time limit, then send the original dossier to the Organizing Committee when carrying out the procedures for registering to attend the General Meeting on the day of the General Meeting.

After the above time, if the number of candidates is insufficient, the Board of Directors and the Supervisory Board will propose candidates according to the provisions of the Charter.

This Regulation takes effect immediately after being approved by the General Meeting of Shareholders.

Recipient:

- General Meeting of Shareholders;
- Members of the Board of Directors, Board of Directors, Board of Directors;
- Save the Board of Directors.

TM. BOARD

**CHAIRMAN OF THE BOARD OF
DIRECTORS**



Nguyễn Tuan Minh

Hanoi, May 04 2025

No. 020501/2025/QC-HDQT - MZ

DRAFT

**REGULATION ORGANIZATION AND VOTING
AT THE ANNUAL GENERAL MEETING OF SHAREHOLDERS IN
2025
MIZA JOINT STOCK COMPANY**

**CHAPTER I
GENERAL PROVISIONS**

Article 1. Scope of application and subjects of application

1. This Regulation applies to the convening and organization of the 2025 Annual General Meeting of Shareholders of Miza Joint Stock Company (*hereinafter referred to as the General Meeting*) in the form of face-to-face meetings and electronic voting at the General Meeting.
2. This Regulation specifies the working principles and order of the Congress; Conditions and methods of attending the Congress; Rights and obligations of Shareholders or authorized representatives of Shareholders (*hereinafter collectively referred to as "Delegates"*) and executive agencies, in order to ensure that the organization of the General Meeting is conducted effectively, in accordance with regulations and conveniently in voting on contents.
3. Shareholders and parties participating in the 2025 Annual General Meeting of Shareholders of Miza Joint Stock Company are responsible for complying with the provisions of this Regulation, the Company's Charter, the Law on Enterprises and the current Law on Securities.

Article 2. Working Principles of the Congress

1. Openness, fairness, and democracy.
2. Ensuring the legitimate rights and interests of Shareholders and the Company.
3. Comply with the provisions of law, the Company's Charter and this Regulation.

Article 3. Explanation of terms and acronyms

1. Regulation: It is the regulation on organization and operation of the Annual General Meeting of Shareholders in 2025;
2. General Meeting: Annual General Meeting of Shareholders in 2025;
3. Company: Miza Joint Stock Company;
4. Board of Directors: Board of Directors;
5. Supervisory Board: Supervisory Board;

6. General Meeting of Shareholders: General Meeting of Shareholders;
7. Electronic means: means operating on electrical, electronic, digital, magnetic, wireless transmission, optical, electromagnetic or similar technologies;
8. Electronic voting system: It is a system to support the organization of the General Meeting of Shareholders EzGSM provided by FPT Securities Joint Stock Company, providing delegates with tools to exercise relevant rights when attending the General Meeting of Shareholders (including electronic voting, view the documents of the Congress, send discussion questions);
9. Electronic voting: The use of computers or other electronic devices connected to the Internet by delegates to vote through the electronic voting system prescribed and notified by the Company;
10. Login information: Necessary information such as username, password of each Delegate provided by the Company, which is used to login/access the Electronic Voting System;
11. Force majeure events: Events that occur beyond the will of the convener of the general meeting that cannot be foreseen and remedied despite the application of necessary measures to the extent and possibilities permissible.

CHAPTER II

CONDITIONS AND WAYS TO ATTEND THE CONGRESS

Article 4. Conditions for attending the General Meeting

All shareholders owning shares of the Company according to the list of shareholders closed by the Vietnam Securities Depository and Clearing Corporation (VSDC) on April 25, 2025, together with valid authorized persons, have the right to attend the 2025 Annual General Meeting of Shareholders and vote, vote.

Delegates attending the General Meeting of Shareholders and voting electronically need to use appropriate electronic devices, be connected to the Internet to ensure that they can monitor the progress of the General Meeting and conduct electronic voting, including but not limited to: Tablets, laptops, smartphones or other electronic devices connected to the Internet.

Article 5. Authorization to attend the General Meeting

1. Shareholders and authorized representatives of shareholders who are organizations may authorize other organizations or individuals to attend and vote at the General Meeting through one of the forms of writing.
2. The authorization for individuals and organizations to represent attending the General Meeting of Shareholders must be made in writing. The authorization document shall be made in accordance with the provisions of civil law or according to the form of the Company. The content of the document should clearly show the following information: Name of the authorized person and authorized person; Number of authorized shares; Scope, content and duration of authorization; Signatures (and seals if any) of the authorizing party and the authorized party as follows:
 - a. In case the shareholder is an individual

- The authorization document must be signed by the Authorized Shareholder and the authorized individual;
 - The authorization document must be signed by the authorized shareholder and the signature and seal (*if any*) of the legal representative of the authorized organization.
- b. In case the shareholder is an organization**
- The authorization document must be signed and stamped by the legal representative according to internal regulations of the Shareholder being the authorized organization and the signature of the authorized individual;
 - The authorization document must be signed and stamped by the legal representative according to the internal regulations of the Shareholder being the authorizing organization and the signature and seal (*if any*) of the legal representative according to the internal regulations of the authorized organization.
3. The authorized representative of the Shareholder is the organization that continues to re-authorize and must submit a written authorization when registering to attend the meeting. In case the authorized person appoints an employee to attend, the participant must additionally present the authorized person's written appointment to attend and the Shareholder's initial authorization document.
 4. An individual/organization may act as an authorized representative for one or more Shareholders.
 5. Shareholders and authorized representatives are responsible for the rights and obligations of each party and the legal validity of the power of attorney. The Company does not accept any lawsuits and complaints related to the authorization of Shareholders.
 6. Individuals and organizations authorized to attend the General Meeting of Shareholders must present a written authorization when registering to attend the meeting before entering the meeting room.

CHAPTER III

RIGHTS AND OBLIGATIONS

Article 6. Rights and obligations of delegates

1. Rights of delegates attending the Congress

- To attend the Congress in person;
- To be discussed and voted on on all matters under its competence in accordance with the provisions of law and the Charter of organization and operation of the Company;
- To ask questions to the Chairperson according to the provisions of this Regulation;
- Be notified by the Organizing Committee of the contents, program of the Congress, documents related to the content of the Congress, be considered for the documents of the Congress posted on the Company's website;

- If the delegates arrive at the Congress later than the announced time immediately and then have the right to participate and vote immediately at the Congress, but the Chairperson is not responsible for stopping the Congress so that the delegates can register and the validity of the votes conducted will not be affected.
- 2. Obligations of delegates attending the Congress**
- Strictly comply with the provisions of the Law on Enterprises, the Company's Charter and this Regulation;
 - When delegates come to attend the Congress, they must complete the procedures for registration with the Organizing Committee of the Congress and present the following documents:
 - + Invitation letter to attend the Congress (if any);
 - + ID card/ID card/passport and/or business registration certificate;
 - + Valid power of attorney (in case of being authorized to attend the Congress);
 - + Letter of introduction (in case the organization is authorized to send a representative to attend the Congress).
 - Strictly abide by the rules at the Congress, respect the results of the Congress. Delegates are responsible for studying the documents published on the Company's official website, complying with the guidelines in this Regulation to ensure that the organization of the direct General Meeting of Shareholders and electronic voting can take place in an orderly and stable manner, valid;
 - Delegates prepare suitable electronic equipment such as tablets, laptops, smartphones,... have an Internet connection to ensure access to the electronic voting system and exercise corresponding rights. Delegates Confidentiality of information related to access accounts such as usernames, access passwords provided by the Company to ensure that only Delegates have the right to exercise their rights on the electronic voting system. Delegates must immediately notify the Company to promptly handle when detecting that their usernames and passwords are lost, stolen, exposed, or suspected of being exposed to lock access accounts. The Delegate shall be responsible for any damages, losses and other risks that occur before the time the Company receives the Delegate's notice if the cause is due to the Delegate. Delegates understand and accept that voting at the General Meeting of Shareholders in the form of electronic voting always exists risks of system, technical, transmission line errors, errors of any third party providing services and other incidents that are force majeure and beyond the Company's forecasting ability.
 - Delegates speak directly under the chairmanship of the meeting, vote in accordance with the instructions of the Organizing Committee and respect the control of the Congress of the Chairman. The content of the speech is concise, concise, avoiding duplication, focusing on the key contents that need to be discussed or commenting on the content of the program approved by the Congress;
 - Keep secrets, strictly comply with the regime of using and preserving documents, do not copy,

record and give to people outside the Congress without the permission of the Presidium;

- The audio and video recording at the Congress must be publicly announced and approved by the Chairman of the Congress;
- Self-pay travel expenses to attend the Congress;
- In case the Shareholder authorizes another individual/organization to attend the General Meeting, it must comply with the contents as stated in the Notice of Invitation to the Meeting and this Regulation. The Company is exempt from all responsibilities related to the deception, forgery, falsification of Power of Attorney information. Shareholders and authorized representatives are responsible for the authorization and voting results. All voting results are considered as the final will and decision of the delegates;
- In case for personal reasons, delegates have to leave the meeting before the voting time of the General Meeting, delegates may vote on the contents that need to be consulted by shareholders before logging out of the System.
- Comply with the provisions of this Regulation, be under the control of the Chairman and respect the results of work at the Congress.

Article 7. Rights and obligations of the Presidium and the Secretariat

1. Rights and obligations of the Presidium

- The composition and number of members of the Presidium are nominated by the Organizing Committee and approved by the Congress;
- To administer the work of the Congress according to the Meeting Program and the Working Regulations approved by the Congress;
- Maintain the discussion of the delegates;
- Answering the issues requested by the Congress in an appropriate manner;
- Conclude the issues discussed at the Congress, administer through the Resolution of the Congress;
- Proposal to change the meeting agenda; Postpone/suspend meetings; Change of meeting location; To decide on necessary security measures to maintain order, security and safety in the General Meeting and other tasks as prescribed in the Company's Charter;
- The assignment of work of members of the Presiding Delegation will be decided by the Presiding Chairman.

2. Rights and obligations of the Secretariat

- As a specialized department of the Congress, the composition and number are appointed by the Chairman of the Congress. The Secretariat has the task;
 - + Fully and truthfully record all contents and developments of the Congress;
 - + Summarizing the opinions discussed at the Congress;
 - + Drafting Minutes and Resolutions;

- + Receive registration for speeches and speeches of delegates, receive letters and documents related to the Congress;
- + Collecting, preserving and sending to the Board of Directors documents, publications and comments of delegates at the Congress;
- + Perform other assistance tasks as assigned by the Organizing Committee and the Presidium Delegation.

Article 8. Rights and obligations of the Shareholder Qualification Inspection Board

1. The Shareholder Qualification Examination Committee consists of 01 Head and a number of members selected by the Board of Directors. The Shareholder Qualification Examination Board has the function of checking the status of shareholders or authorized representatives to attend the General Meeting: Checking identity cards, passports, identity cards or other lawful personal identification; Invitation; Power of attorney (if any). The Shareholder Qualification Examination Committee is obliged to distribute documents for the General Meeting; Voting cards and Notification of login information in the electronic voting system for Shareholders or their authorized representatives; Report to the General Meeting on the results of the examination of the eligibility of shareholders to attend the General Meeting.
2. The Board for Examination of Shareholder Eligibility has the right to set up an assisting department to complete the Board's tasks.

Article 9. Rights and obligations of the Vote Counting Board

As a specialized department of the Congress, the composition and number nominated by the Organizing Committee (including 01 head) and approved by the Congress, the Vote Counting Committee has the following tasks:

- Counting and counting the number of ballot papers and ballot papers to determine the number of shareholders and the number of shares they own/represent, determine the number of opinions in favor, disapproval and no opinion on each content submitted to the General Meeting and the number of votes for each candidate;
- Summarize and report to the Congress the results of counting ballots and ballots for approval of the contents of the Congress;
- Handle arising issues related to the exercise of voting and election rights at the Congress.

CHAPTER IV

ORDER OF CONDUCT OF THE CONGRESS

Article 10. Conditions for conducting the congress

The 2025 Annual General Meeting of Shareholders of the Company is considered valid when the number of shareholders attending represents at least 50% of the total number of voting shares according to the list of shareholders closed by the Vietnam Securities Depository and Clearing Corporation (VSDC) on April 25, 2025.

Article 11. How the Congress is conducted

1. The congress is expected to take place in 1/2 day.
2. The General Meeting will in turn discuss and approve the contents stated in the General Meeting of Shareholders.

Article 12. Voting to approve issues at the General Meeting of Shareholders

1. All issues on the agenda of the General Assembly must be passed by voting by raising a Ballot Card or electronic voting. The voting papers shall be printed and sent directly to the delegates when carrying out the procedures for checking the eligibility of shareholders to attend the General Meeting. Voting papers have been pre-installed on the electronic voting system. Delegates prepare electronic devices connected to the internet in accordance with regulations to exercise their respective rights.
2. Decision in the form of holding **up a VOTING CARD**:
 - a) The following issues shall be voted on by holding **up the VOTING CARD**
 - Election of the Presidium, Vote Counting Committee;
 - Approve the work program of the Congress;
 - Approve the Working Regulations of the Congress;
 - Approve the Minutes and Resolutions of the Congress;
 - A number of other contents arise outside the content and program of the Congress and under the control of the Presidium.
 - b) The collection of opinions on the above contents shall be conducted in the form of holding **up the VOTING CARD**, in the following order:
 - When voting, shareholders raise the front of the VOTING CARD (on which the number of owned voting votes, the number of authorized voting votes and the total number of representative voting votes) are clearly indicated) towards the Presidium.
 - The Organizing Committee of the Congress/ Vote Counting Committee will record the number of votes in the order: *Approve, Disapprove, or No opinion* or another order under the management of the Chairman of the Congress.
 - The results of the vote counting will be publicly announced before the Congress.
3. Decision by electronic voting system:
 - a) The following issues are voted on using the electronic voting system:
 - Report No . 020501/2025/BC-HĐQT-MZ on the activities of the Board of Directors in 2024 and the plan for 2025;
 - Report 020502/2025/BC-TGĐ-MZ on production and business activities in 2024 and plans for 2025;
 - Report 020503/2025/BC-BKS-MZ on the operation of the Supervisory Board in 2024;
 - Report No. 020501/2025/TTr-HĐQT-MZ on the approval of the audited 2024 Financial Statements;

- Report No. 020502/2025/TTr-HDQT-MZ on the remuneration of members of the Board of Directors, the Board of General Directors, the Supervisory Board in 2024 and the payment plan in 2025;
 - Report No. 020503/2025/TTr-HDQT-MZ on the selection of an audit unit to review the Semi-annual Financial Statements and audit the 2025 Financial Statements;
 - Report No. 020504/2025/TTr-HDQT-MZ on the profit distribution plan in 2024 and the profit distribution plan in 2025;
 - Report No. 040501/2025/TTr-HDQT-MZ on the dismissal of Member of the Board of Directors – Mr. Vu Anh Tra (term 2022–2027) and the appointment of new members of the Board of Directors; Regulation on nomination, candidacy and election of members of the Board of Directors;
 - Report No. 020505/2025/TTr-HDQT-MZ on the plan for private placement of shares;
 - Report 020506/2025/TTr-HDQT-MZ on approving the investment policy of the Industrial Park Project in Nghi Son – Thanh Hoa province;
 - Report 020507/2025/TTr-HDQT-MZ on approving the investment policy to expand production for Miza Nghi Son Co., Ltd.;
 - Submission No. 020508/2025/TTr-BOD-MZ regarding the stock issuance plan under the Employee Stock Ownership Plan (ESOP);
 - Vote on other issues under the competence of the General Meeting of Shareholders *(if any)*.
- b) Voting by electronic voting system: At the "Voting – Election" interface of the electronic voting system, delegates vote according to each issue in the content of the meeting agenda. When voting in the form of electronic voting, for each content, the delegate chooses one (01) of the three (03) options "Approve", "Disapprove", "No opinion" on the voting sheet installed at the electronic voting system. After completing voting on all contents at one vote, delegates click "Voting" to save and send the voting results to the electronic voting system. At the end of the voting period of each vote if the delegate does not click to send the confirmation of "Voting" on the electronic voting system, the voting vote of that delegate shall be considered as a non-collected vote for these contents and the delegate shall be considered not to participate in voting.
- c) Validity of voting contents and ballots:
- On the ballot paper, the voting content is valid when the delegate marks to choose one (01) of the three (03) voting options of that content. Invalid voting content means the content that the delegate does not tick any voting box or ticks more than one (01) voting plan box for the same voting content.
 - A valid ballot is a ballot paper with all valid voting contents and completed submission (click "Voting") on the electronic voting system.
 - For invalid ballots, the Electronic Voting System will issue a warning and delegates are responsible for adjusting the ballots to be valid. The system does not record invalid votes. In case the ballot is invalid, the system has warned but the delegate still does not adjust it, leading

to the delegate pressing "Voting" but it is not recorded by the system, it is considered a non-collected vote for these contents and the delegate is considered not to participate in voting.

- d) How the electronic voting system is recorded: Delegates can change the voting results many times but cannot cancel the voting results. The electronic voting system only records the final voting results at the end of the voting period of each vote under the administration of the Presidium.
4. A resolution on the following contents shall be approved if approved by the number of shareholders representing at least 65% of the total votes of all shareholders attending the meeting:
 - Types of shares and the total number of shares of each type;
 - Change of business lines, trades and fields;
 - Change the organizational structure of the Company's management;
 - Projects on investment or sale of assets with a value equal to or greater than 35% of the total value of assets stated in the Company's latest financial statements, or other smaller ratios and values prescribed by the Company's Charter;
 - Reorganization and dissolution of the Company.
5. The voting to elect members of the Board of Directors and the Supervisory Board must be carried out by the method of cumulative voting, whereby each shareholder has a total number of voting votes corresponding to the total number of shares owned multiplied by the number of elected members of the Board of Directors or the Supervisory Board and Shareholders have the right to accumulate all or part of the total number of votes for one or several candidates. The elected members of the Board of Directors or members of the Control Board are determined according to the number of votes calculated from high to low, starting from the candidate with the highest number of votes until the number of members specified in the Company's Charter is reached. In case there are 02 or more candidates with the same number of votes for the last member of the Board of Directors or the Control Board, a re-election will be conducted among the candidates with the same number of votes or selected according to the criteria specified in the election regulations or the Company's Charter.
 - At the "Voting – Election" interface of the electronic voting system, delegates elect members of the Board of Directors and the Control Board by the method of accumulating votes (According to Clause 3, Article 148 of the Law on Enterprises). Delegates with a total number of votes corresponding to the total number of representative shares multiplied by the number of members to be elected of the Board of Directors, The Supervisory Board was approved by the General Meeting of Shareholders. Delegates shall be elected as follows:
 - + If the vote is to put all the votes to one or divide the votes equally among one or several candidates, the delegate ticks the blank box in the box "Vote evenly" of the respective candidates.
 - + If the vote is uneven for one or several candidates, the delegate shall specify the

number of votes in the box "Number of votes" of that candidate.

- + If there is no vote for any candidate, the delegate leaves it blank.
- + After entering the ballot papers, delegates click "Vote" to save and send the election results to the system.
- Validity of election contents:
 - + The ballot is invalid in case the number of candidates elected by delegates is greater than the number of members of the Board of Directors, the Supervisory Board needs to be elected and approved by the General Meeting of Shareholders.
 - + For invalid ballots, the electronic voting system will have a warning to delegates. Delegates are responsible for adjusting their votes to make them valid. In case the vote is invalid, the system has warned but the delegate still does not adjust, leading to the delegate pressing "Election" but not recorded by the system, it is considered that the vote is not collected for these contents and the delegate is considered not to participate in voting.
- In case of additional candidates on the day of the congress, delegates may change the election results until before the end of the election period as prescribed.
- 6. As long as more than 50% of the voting votes of shareholders present at the meeting agree, they shall be approved, except for the cases specified in Clauses 4 and 5, Articles 1 and 2 of this Regulation.

Article 13. Minutes of the General Meeting of Shareholders

All contents at the meeting of the Congress must be recorded by the Secretariat in the Record Book. The minutes of the meeting shall be read and approved before the closing of the Congress and shall be kept in the Minutes Book as prescribed.

CHAPTER V

MISCELLANEOUS

Article 14. In case the organization of the General Assembly meeting is unsuccessful

1. In case the first meeting is not eligible to be conducted under this Regulation, the notice of invitation to the second meeting must be sent within 30 days from the date of the planned first meeting, unless otherwise provided for in the Company's Charter. The second General Meeting of Shareholders shall be conducted when the number of shareholders attending the meeting represents 33% or more of the total number of votes; The specific ratio shall be prescribed by the Company's Charter.
2. In case the second convened meeting fails to meet the conditions specified in Clause 1 of this Article, the notice of invitation to the third meeting must be sent within 20 days from the date of the planned second meeting or the date the second meeting is scheduled to be opened. In this case, the meeting of the General Meeting of Shareholders shall be conducted regardless of the total number of votes of the shareholders attending the meeting.

Article 15: Speech at the General Meeting

When discussing issues in the congress program, delegates need to comply with the following regulations:

1. Principle

The discussion at the General Meeting is coordinated by the Chairman, ensuring compliance with the provisions of the Company's Charter. The discussion is carried out within the prescribed time and within the scope of the issues presented in the agenda approved by the General Meeting of Shareholders, the content is not in violation of the law, related to personal matters or beyond the authority of the enterprise.

2. How to submit a discussion question

Delegates attending the meeting of the General Meeting of Shareholders who have discussion opinions may ask questions by speaking directly at the General Meeting or sending questions through the electronic voting system to the Presidium. When delegates need to speak or debate, they should raise their hands, may speak only with the consent of the Chairperson. Each delegate shall speak for no more than 02 minutes and the content should be concise to avoid duplication.

3. The Secretariat of the Congress will review and synthesize the discussion contents of the delegates and forward them to the Chairman.

4. Answer to the opinions of the delegates

- On the basis of the contents of the delegates' discussions summarized by the Secretary of the Congress, the Chairman or the staff appointed by the Chairman will answer the opinions of the delegates.
- Comments or issues are gathered and answered sequentially and are only allowed to participate in the discussion of the Congress. In case the contents of opinions overlap with each other, the Chairperson will select and give a general answer to those contents.
- The Chairman of the General Meeting will directly answer key questions and related to the contents of the agenda of the General Meeting and the degree of impact on many Shareholders, the contents will be officially answered later if the content is lengthy or professional, which has been specified in the program or law, or personal contents, internal information, separate proposals, and references to serve the separate requirements of shareholders.
- In case due to the weather and the time of the meeting, questions that have not been answered directly at the General Meeting will be responded to by the Company to shareholders at an appropriate time.

Article 16: Force majeure events

1. During the General Meeting of Shareholders, force majeure events may occur, beyond the control of the Company such as natural disasters, fires, power outages, loss of Internet connection or other technical problems, requests or directives of the Government and state agencies, etc. other competent persons... The Company mobilizes all resources to fix the

problems and the General Meeting can continue to take place, but not more than 60 minutes from the time of the incident.

2. In the event of a force majeure event, including but not limited to technical failures of the electronic voting system, power outages, serious internet problems, or other similar events that make the use of the electronic voting system impossible, The General Meeting of Shareholders will proceed to vote by printed ballot.

The printed slip will be prepared by the Organizing Committee of the General Meeting and distributed to shareholders or authorized persons to attend the General Meeting. The printed form will include all necessary contents for shareholders to express their voting opinions on each issue raised at the General Meeting according to the principles and methods of implementation of Articles 1 and 2 of this Regulation.

The Vote Counting Board will be responsible for collecting, counting and announcing the voting results by printed ballots. The results of voting by direct printing will have the same legal validity as the results of voting by electronic system.

The decision on the use of the method of voting by direct printed ballot will be decided by the Chairman of the Congress, after consulting the Organizing Committee and the Vote Counting Committee. This decision must be publicly announced at the Congress. The Congress Organizing Committee is responsible for preparing contingency plans to ensure that the Congress can take place continuously and effectively in all situations.

3. In case of irreparable force majeure events so that the General Meeting can continue for 60 minutes, the Chairman will declare the postponement of the General Meeting, ensuring compliance with the provisions of the Law on Enterprises and the Company's Charter. The reorganization of the postponed General Meeting of Shareholders as above will be publicly announced by the Board of Directors and notified to shareholders.

CHAPTER VI

IMPLEMENTATION TERMS

Article 17. This Regulation consists of 6 chapters, takes effect from the date of approval by the General Meeting of Shareholders./.

**ON BEHALF OF BOARD
CHAIRMAN OF THE BOARD OF
DIRECTORS**



Nguyen Tuan Minh



BOARD REPORT

Respectfully submitted to the General Meeting of Shareholders of Miza Company.

Pursuant to the Law on Enterprises 2020;

Pursuant to the current Charter of Miza Joint Stock Company.

The Board of Directors of Miza Joint Stock Company sends to the Shareholders the report on activities in 2024 and orientation in 2025 as follows:

I. Production and business activities in 2024

In 2024, Miza Joint Stock Company will record strategic steps on the journey of sustainable development. In the context of volatile global economy, rising inflation and escalating production costs, the Company still maintains stability, flexibility and efficiency in operation.

Table 1: Business results in 2023 and 2024

Quota	Implementation in 2023 (Billion VND)	Implementation in 2024 (Billion VND)	Performance/Same Period (%)
Total Net Revenue	3.204,42	4.444,87	138,71%
Profit before tax	63,41	73,48	115,88%
Profit after tax	62,46	72,58	116,20%

Table 2: Comparison of implementation results compared to the 2024 plan

TT	Quota	Plan 2024 (Billion VND)	Implementation in 2024 (Billion VND)	% Decrease
1	Net sales	3.394.0	4.444.87	30,96%
2	Profit after tax	63.5 reviews	72.58 reviews	14,3%

In 2024, the business activities of the enterprise recorded many positive results. Total net revenue reached VND 4,444.87 billion, up 38.71% compared to 2023, reflecting strong growth in both scale and operational efficiency. Profit before tax reached VND 73.48 billion, up 15.88% over the same period, while profit after tax reached VND 72.58 billion, up 16.20%. These results show that businesses not only expand their operations but also control costs effectively, thereby improving profitability. In particular, the performance in 2024 has exceeded the set plan, with net revenue exceeding 30.96% and profit after tax exceeding 14.3% of the target. This shows the ability to operate flexibly, adapt well to market fluctuations and the sustainable growth potential of the business in the coming time.

The output of packaging paper increased beyond the plan thanks to the operation of phase 1 of the PM5 project in CMr. Co., Ltd. Miza Nghi Son, improve production capacity and competitiveness in the high-quality packaging paper market.

The above results not only affirm the Company's internal strength and right direction in a challenging context, but also create a solid foundation for the acceleration period in 2025 and the following years.

II. Operation, investment, and governance

In 2024, the Board of Directors has held a total of 28 official meetings to discuss, consider and approve key issues related to the Company's operations. On the basis of these meetings, the Board of Directors has issued 28 resolutions and decisions, focusing on important contents such as: Approving the production and business plan in 2024 and orientation for 2025; Qto approve the listing of MZG shares on UPCOM; approve the plan to issue shares to pay dividends in 2024; and directing the implementation of phase 2 of the PM5 project at Miza Nghi Son Factory.

Meetings are fully organized, comply with the order and procedures prescribed by law and the Company's Charter, and ensure the participation and voting of all members of the Board of Directors.

1) Completing the target of listing and increasing charter capital

In 2024, MZG shares will be officially listed on UPCOM on November 12, 2024, marking an important step in operational transparency and standardization of governance according to practices Cpublic company. In the same year, the Company issued shares to pay dividends at the rate of 6% (equivalent to 5.99 million shares), raising charter capital from 999 billion VND to 1,059 billion VND.

The successful capital increase contributes to strengthening financial capacity, improving shareholder confidence and creating a foundation for long-term investment plans.

2) Strategic Investment Implementation – PM5 Project

The Board of Directors has directed the implementation of phase 2 of the PM5 project at Miza Nghi Son Plant, including the completion of equipment installation, optimization of technical processes and capacity testing. This is one of the Company's strategic key projects, in order to increase the total capacity of packaging paper to 220.000 tons/year, creating a clear competitive advantage in the domestic and regional high-quality recycled paper market. At the same time, the Company has completed the increase in charter capital at Miza Nghi Son Co., Ltd. to VND 1,021 billion, in order to improve financial capacity, meet capital needs for the implementation of the PM5 project and development plans in the next phase.

3) Product portfolio structure – Improving competitiveness

In the face of changes in consumer demand and international quality standards, the Board of Directors has directed to adjust the structure of the product portfolio, focusing on increasing the proportion of high-value-added paper lines such as Kraft, Testliner and Medium.

Product orientation in a specialized direction not only helps to improve production efficiency and optimize capacity, but also increases the ability to adapt to sustainable export market requirements.

4) Market expansion – Diversification of consumption channels

In the past year, the Company has actively expanded its customer system in strategic markets such as Japan, Korea, Malaysia and some African countries. The in-depth market development and diversification of distribution channels not only help the Company maximize its production capacity but also minimize risks from dependence on a specific region.

5) Consolidate the management system and standardize internal processes

Board of Directors Continue to improve the Company's governance system in the direction of modernity, efficiency and transparency, paying special attention to:

- Review and promulgate internal governance regulations in accordance with the model of listed companies;
- Strengthen compliance control and risk management according to the three-line defense model;
- Promote digital transformation in management, administration and reporting;
- Standardize the performance evaluation system (KPI) and internal operating procedures;
- Improve the supervisory capacity of the Board of Directors and the Supervisory Board through real-time data reporting tools.

III. Risk management, ESG and compliance

1. In 2024, the Company will continue to strengthen risk management activities and improve the level of compliance in a professional and methodical direction, in line with the requirements of a listed company and the trend of sustainable development.

The company has been granted an environmental license No. 586/GPMT-BTNMT by the Ministry of Natural Resources and Environment in December 2024, affirming its full compliance with legal regulations in the field of environment and is the foundation for approaching and applying international standards in green production management.

2. In terms of operational management, the KPI system and internal cost control have been implemented synchronously, helping the Company measure efficiency by each department and each production stage – thereby optimizing resources, improving productivity and the ability to monitor costs in real time.

3. In particular, 2024 is also the year Miza launches the process of developing its first ESG report, demonstrating its strong commitment to integrating environmental (E), social (S) and governance (G) factors into its long-term development strategy. The report is expected to be completed in 2025, which is an important basis for the Company to improve transparency and meet the increasingly high expectations from the market and investors.

4. In the next period, the Company will continue to improve the integrated risk management system (ERM – Enterprise Risk Management), proactively identifying, assessing and controlling risks in all production and business activities to protect corporate value and support sustainable growth.

IV. Independent Board Member's Report

In 2024, the Board of Directors of the Company has a total of 05 members, of which 02 members are independent members of the Board of Directors. Independent members of the

Board of Directors have maintained regular activities, fully participated in meetings of the Board of Directors, and proactively gave independent and objective critical opinions on many important contents.

Independent members of the Board of Directors have well performed their functions and tasks in specific aspects as follows:

- Vision and strategy: The independent members of the Board of Directors play a counterweight role in the appraisal of medium- and long-term investment orientations, new product development plans, market expansion and product portfolio restructuring strategies in the direction of focusing on the high-quality recycled paper segment.
- Proactive monitoring and risk control: Independent members of the Board of Directors regularly coordinate with the Chairman of the Board of Directors and the Board of Directors to review operating policies, effectively monitor the implementation of financial targets and control internal costs.
- Assessment and investment decision-making : Actively participate in assessing the feasibility and risk level in large projects, especially Phase2 of the PM5 project at Miza Nghi Son Co., Ltd., deciding to expand the export market and restructure the capacity at Dong Anh Factory.
- Senior personnel: Independent members of the Board of Directors participate in giving comments on the consolidation of the executive apparatus, the process of appointing key management positions and monitoring the transparency of remuneration policies, evaluating the performance of the Executive Board.
- Issues related to ESG: C governance, digital transformation, and preparation of conditions for transferring HOSE were also independently contributed by the Board of Directors with many in-depth opinions, contributing to creating balance and transparency in the entire management system.

All suggestions and recommendations from independent members are Board of Directors acknowledge, objectively evaluate and consider adjustments in the process of discussing and voting on important decisions.

V. Evaluation of the Board of Directors on the Activities of the Board of Directors

In the context of complex market fluctuations on the world kingdom The Board of Directors of the Company has clearly demonstrated the ability to operate flexibly, drastically and promptly, synchronously implementing many solutions in accordance with business practices, both ensuring production efficiency and controlling costs and risks.

Under the supervision of the Board of Directors, the Executive Board has strictly complied with current legal regulations, resolutions and decisions of Board of Directors and Athe Company's charter throughout the operation process. The implementation of financial targets, production and investment plans is carried out methodically, with focus and focus – especially in areas such as:

- Complete and trial operation of phase 1 of the PM5 project;
- Revenue and profit growth exceeded the plan;
- Expanding exports to strategic markets;

- Improve internal processes, standardize reporting forms, and apply KPI systems in performance monitoring.

The Board of Directors highly appreciates the proactive, drastic and effective spirit of the Board of Directors in 2024, and expects the executive leadership team to continue to promote the role of leading, maintaining the growth rate and improving the competitiveness of the Company in the next period.

VI. Plans and orientations for 2025

Entering 2025, Miza Joint Stock Company determines that this is a period of acceleration and breakthrough to realize the goal of sustainable development, expand the scale and gradually integrate deeply into the global supply chain. The Board of Directors defines a number of key directions and objectives as follows:

1. Optimize production and product structure

Continue Optimal Chemistry the operating performance of recycled paper production lines, especially high-value-added product lines such as Testliner, Kraft and Medium, meets the standards of the domestic and export markets. The product structure will be flexibly adjusted according to actual demand fluctuations to ensure business efficiency and competitive advantage.

2. Financial Goals

The company aims to maintain a stable growth momentum in revenue and profit, and at the same time build a dividend policy that harmonizes between sustainable development goals and ensuring shareholders' interests, based on business results and financial capacity at the time of settlement.

3. Completed and put into operation Phase2 of the PM5 project

2025 is determined to be the time to complete all remaining items of the PM5 project at Miza Nghi Son, officially putting the line into commercial operation with a design capacity 220.000 tons/year. The PM5 project will become a key driving force, contributing to increasing production scale, increasing revenue and strengthening the Company's competitive position in the following years.

On behalf of the Board of Directors of the Company, I would like to sincerely thank you for your trust and commitment to the Company over the past year.

Where to send:

- Ditto;
- Board of Directors, Supervisory Board;
- Lưu is the Vice President of the Board of Directors of the Company.

**IN THE NAME OF BOARD
CHAIRMAN OF THE BOARD OF DIRECTORS**



Nguyễn Tuan Minh



Number: 2573/2025/BC-BKS -

MZ

Hanoi, May 2... in 2025

Draft

REPORT OF THE SUPERVISORY BOARD

Respectfully submitted to the General Meeting of Shareholders of Miza Joint Stock Company.

Pursuant to the Law on Enterprises 2020;

Pursuant to the current Charter of Miza Joint Stock Company;

Based on the 2024 Consolidated Financial Statements of Miza Joint Stock Company;

Based on the results of inspection and supervision activities of the Supervisory Board in 2024.

The Supervisory Board of Miza Joint Stock Company sends to shareholders the report includes the following contents:

1. Activities of the Supervisory Board in 2024

1.1. Regarding the number and structure of members of the Supervisory Board

Members of the Supervisory Board of Miza Joint Stock Company include:

- Vu Dinh Hai - Head of Department
- Le Thi Phuong Thao - Member
- Nguyen Thi Ngoc Lan - Member

The income in 2024 of the members of the Supervisory Board is 676,831,241 VND/year.

1.2. Supervisory Board Meetings

The Supervisory Board has held 03 meetings in the year with the following contents:

- Supervise the operation of the Board of Directors and appraise the operation report of the Board of Directors in 2024.
- Inspect and supervise all aspects of the Company's activities through participation in meetings of the Board of Directors, the Board of Directors and periodic documents and reports of professional departments/boards.
- Inspect and supervise the compliance with legal policies and regimes of the State, regulations of the Board of Directors and the Board of Directors through the

consideration and study of the Resolutions of the Board of Directors and the Decisions governing production and business activities of the Board of Directors.

1.3. Activities of the Supervisory Board in 2024

- Supervise the implementation of the Resolutions of the General Meeting of Shareholders.
- Attend and participate in discussions at meetings of the Board of Directors and other meetings of the Board of Directors in order to closely follow the situation of production, business and investment activities. Participate in making recommendations on risks to the Board of Directors and the Executive Board.
- The Control Board shall coordinate with the Internal Control Board in implementing and supervising the implementation of the objectives of the production and business plan and controlling and evaluating the observance of the provisions of law and internal regulations of the member companies.
- Appraisal of financial statements for the first 6 months of 2024 conducted by an independent audit organization Ernst & Young Vietnam Co., Ltd., including: Financial situation report; Report on operational results; Cash flow statements; Explanation of financial statements. At the same time, assess the impact of key issues stated in the audit report and supervise the implementation of recommendations made by the independent audit unit, thereby making appropriate proposals and recommendations for solutions to the Executive Board.
- Examine the legality, reasonableness, honesty and prudence in the administration, financial and investment management.
- Promulgate internal regulations of the Supervisory Board, annually, review the internal regulations of the Supervisory Board, important policies on accounting and reporting regime.

2. Financial performance of the Company

The report accurately reflects the Company's financial and business situation as of December 31, 2024, in accordance with current accounting regulations, and there are no material errors in accounting.

(Detailed figures are presented in the 2024 audit report)

Through the appraisal, the Supervisory Board unanimously confirmed that the results of the 2024 Financial Statements have been audited by Ernst Young Vietnam Co., Ltd. and assessed that the Company's 2024 Financial Statements are presented honestly, reasonably, and in accordance with current regulations.

3. Comments on the management of the Board of Directors, the Board of Directors and managers in 2024

The Supervisory Board highly appreciates the management of the Board of Directors, the Board of Directors and managers in 2024. The company has maintained stable

operations and fully complied with legal regulations. At the same time, there have been remarkable efforts in improving and standardizing the management system.

- The Supervisory Board noted that the Company's governance in 2024 is carried out in accordance with the provisions of law, regulations on the inspection and control of the operation of the listed company, the Charter of organization and operation of the Company and the Resolution of the General Meeting of Shareholders.
- The Board of Directors and the Board of Directors have continued to direct the study and standardization of the Management Framework system in accordance with the development and governance needs of the Company.
- Step by step promote the standardization of the Company's human resource management system and training in accordance with management and executive goals.
- The Supervisory Board highly appreciates the absolute support and coordination from the Board of Directors and the Executive Board in supporting inspection and supervision activities. This shows the clear awareness of the Supervisory Board to perform its tasks effectively and transparently.
- Regarding the results of coordination of activities, the Supervisory Board evaluates that the Board of Directors and the Board of Directors have had close, timely and active coordination with the Supervisory Board in the process of performing the supervisory and inspection functions. The requirements for inspection, provision of documents and explanations are fully met, creating favorable conditions for the Control Board to complete its tasks. In addition, the coordination of shareholders also contributes to strengthening the transparency, effectiveness and efficiency of the company's governance.
- Regarding transactions with related parties, the Supervisory Board noted that in 2024, Miza Joint Stock Company will not carry out any transactions between the Company and members of the Board of Directors, General Directors (Directors), other executives or related persons of these entities. At the same time, the Company also does not conduct transactions with companies where members of the Board of Directors, General Directors (Directors), other executives are founding members or have held management positions within 03 years prior to the time of transaction. Internal transactions between the Company and Miza Nghi Son Co., Ltd. (a subsidiary owned by the Company with 100% charter capital) are carried out on the principle of market, publicity, transparency and in accordance with the law, mainly related to the purchase and sale of raw materials, paper products and technical support, etc finance for production and business activities.
- The company has fully implemented the disclosure of information in accordance with regulations, ensuring publicity, transparency and timeliness, contributing to improving reputation and building trust for shareholders and related parties.

4. Directions and tasks of the Supervisory Board in 2025



- Maintain the Supervisory Board's activities in order to provide independent assessments to the Board of Directors, the Executive Committee and external stakeholders of the organization on the appropriateness and effectiveness of corporate governance, risk management and internal control processes, ensuring publicity and transparency;
- Coordinate with the Audit and Control department to improve the quality of internal control, ensure compliance with current corporate governance processes and standards;
- Inspection and supervision of the Company's units, review and adjust internal processes to improve efficiency and control risks;
- Coordinate with the Company's professional departments, review and adjust operational processes to be appropriate and effective;
- To consider and appraise the Company's quarterly, semi-annual and annual financial statements;
- Strengthen the role of early warning of risks in production and business activities; proactively make recommendations to the Board of Directors and the Executive Board to prevent and limit potential risks;
- Other tasks as prescribed by the Law on Enterprises and the Company's Charter.

5. Petition

On the basis of supervising activities, the Supervisory Board recommends to the Board of Directors and the Executive Board a number of key contents, including:

- Promote the training and development of human resources according to the principle of 1+1, develop personnel policies in accordance with the current and development requirements of the Company.
- Create serious conditions for the operation of the Supervisory Board in accordance with regulations on the principle of preventing and limiting errors in all activities in order to achieve financial efficiency.

The above is the report of the Supervisory Board.

Respectfully submit to the General Meeting of Shareholders for consideration and approval.

Where to send:

- Ditto;
- Board of Directors, Supervisory Board;
- Lui is the Vice President of the Board of Directors of the Company.

HEAD OF THE SUPERVISORY BOARD



Vũ Đình Hai

No. 020501/2025/TTr-HDQT-MZ

Hanoi, 02 month 05 in 2025

REPORT
ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

(V/v: Approved the audited 2024 Financial Statements)

Submission to the General Meeting of Shareholders of Miza Joint Stock Company

Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020 and its amendments and guiding documents;

Pursuant to the Charter of Miza Joint Stock Company;

Pursuant to the Separate and Consolidated Financial Statements for 2024 audited by Ernst & Young Vietnam Limited Liability Company - Hanoi Branch.

Submit to the General Meeting of Shareholders for approval the contents of the 2024 Separate Financial Statements and Consolidated Financial Statements of Miza Joint Stock Company which have been audited by Earnst & Young Vietnam Limited Liability Company – Hanoi Branch issued on March 29, 2025.

The audited financial statements for 2024 have been posted on the Company's official website.

Submit to the General Meeting of Shareholders for consideration and approval.

Respect./.

Recipient:

- Shareholders;
- Save the Board of Directors.

**BOARD CHAIRMAN OF THE
BOARD OF DIRECTORS**



Nguyen Tuan Minh

No: **020502/2025/TTr-HDQT-MZ**

Hanoi, May 02 2025

REPORT
ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

(V/v: Approve the remuneration of members of the Board of Directors, members of the Supervisory Board, the Board of Directors in 2024 and the payment plan in 2025)

Submission to the General Meeting of Shareholders of Miza Joint Stock Company

Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020 and its amendments and guiding documents;

Pursuant to the Charter of Miza Joint Stock Company;

Based on the production situation of Miza Joint Stock Company.

Submit to the General Meeting of Shareholders for approval the remuneration of members of the Board of Directors, members of the Supervisory Board, Board of Directors in 2024 and the payment plan in 2025 of Miza Joint Stock Company including:

1. Report on remuneration for members of the Board of Directors, the Supervisory Board and the Board of Directors in 2024. Specifically, as follows:

Name	Title	Remuneration and allowances	Salary
Nguyen Tuan Minh	Chairman of the Board of Directors	30,000,000 VND	883,350,820 VND
Vu Anh Tra	Member of the Board of Directors (from 22/07/2024) Deputy General Director	15,000,000 VND	VND 547,907,853
Le Van Hiep	Member of the Board of Directors General Director	30,000,000 VND	737,631,848 VND
Hoang Tu Lap	Independent Member of the Board of Directors	30,000,000 VND	
Dinh Tan Hung	Independent Member of the Board of Directors	30,000,000 VND	



Dinh Tien Ngu	Member of the Board of Directors (dismissed from 22/07/2024)	15,000,000 VND	341,552,410 VND
Vu Dinh Hai	Head of the Supervisory Board	10,000,000 VND	507,589,700 VND
Nguyen Thi Ngoc Lan	Member of the Supervisory Board	3,000,000 VND	VND 153,241,541
Le Thi Phuong Thao	Member of the Supervisory Board	3,000,000 VND	
Nguyen Huu Tu	Deputy General Director		VND 493,548,200
Hoang Thi Thu Giang	Deputy General Director (dismissed from 04/09/2024)		VND 241,051,380

2. Expected remuneration to be paid in 2025

Based on the 2025 business plan, it is proposed that the General Meeting of Shareholders approve the remuneration of members of the Board of Directors and members of the Supervisory Board in 2025 to a maximum of 0.8% of the realized profit after tax of 2025.

The Board of Directors is paid salaries and bonuses. The salary and bonus of the Director or General Director shall be decided by the Board of Directors.

The General Meeting of Shareholders authorizes the Board of Directors to decide on the form and specific remuneration level for each member according to the approved total remuneration fund.

Submit to the General Meeting of Shareholders for consideration and approval.

Respect./.

Recipient:

- Shareholders;
- Save the Board of Directors.

BOARD CHAIRMAN OF THE BOARD OF DIRECTORS



Nguyễn Tuan Minh

No. 020503/2025/TTr-HDQT-MZ

Hanoi, on 02 month 05 in 2025

REPORT
ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

(V/v: Approval of the selection of the audit unit to review the Semi-annual Financial Statements and audit the 2025 Financial Statements)

Submission to the General Meeting of Shareholders of Miza Joint Stock Company

Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020 and its amendments and guiding documents;

Pursuant to the Charter of organization and operation of Miza Joint Stock Company;

Based on the production and business activities of Miza Joint Stock Company.

Submit to the General Assembly of the General Assembly for approval the list of auditing companies to select the auditing unit to review the semi-annual financial statements and audit the financial statements for the year ending December 31, 2025 of Miza Joint Stock Company, including:



- Ernst & Young Vietnam Co., Ltd.;
- KPMG Vietnam Auditing Co., Ltd.;
- UHY Auditing and Consulting Co., Ltd.

The selection is based on the following criteria: (1) Being a company legally operating in Vietnam and approved by the Ministry of Finance and the State Securities Commission; (2) Experience in auditing public companies in Vietnam; (3) Having a reputation in the field of auditing and having a team of auditors with good professional qualifications and continuous experience for many years with the operation of Miza Joint Stock Company; (4) Meet the requirements of the scope, time limit and level of audit fees; (5) There is no conflict of interest that affects the independence of review and audit; (6) There is a competitive fee in accordance with the scope and audit plan of the Company.

The General Meeting of Shareholders authorizes the Board of Directors to decide to select one of the auditing firms in the above list with the most suitable criteria to review the semi-annual financial statements and audit the financial statements for the year ended December 31, 2025 of Miza Joint Stock Company. Submit to the General Meeting of Shareholders for consideration and approval.

Recipient:

- Shareholders;
- Save the Board of Directors.

ON BEHALF OF BOARD
CHAIRMAN OF THE BOARD OF
DIRECTORS


Nguyễn Tuan Minh

No. 040501/2025/TTr-HDQT-MZ

Hanoi, May 04, 2025

DRAFT

REPORT

ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

(V/v: Approval of dismissal and election of additional members of the Board of Directors term 2022-2027 and Regulation on Nominating, Candidacy and Election of Members of the Board of Directors.)

Respectfully submitted to the General Meeting of Shareholders of Miza Joint Stock Company.

Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020 and its amendments and guiding documents;

Pursuant to the Charter of Miza Joint Stock Company;

Pursuant to the Regulation on operation of the Board of Directors of Miza Joint Stock Company;

Pursuant to the Letter of resignation of Mr. Vu Anh Tra – Member of the Board of Directors for the term 2022-2027 sent to the Company on 04/05/2025.

The Board of Directors respectfully submits to the General Meeting of Shareholders of the Company for consideration and approval of the following contents:

1. Dismissal of Member of the Board of Directors of Miza Joint Stock Company

Submitto the General Meeting of Shareholders to consider and approve the dismissal of Mr. Vu Anh Tra from the position of Member of the Board of Directors for the term 2022-2027 according to his personal wishes, for personal reasons and his own work orientation. The dismissal period takes effect from the date of approval of the 2025 Annual General Meeting of Shareholders.

2. Election of Additional Board Members

Based on the number of Members of the Board of Directors according to the Company's Charter and in order to ensure the organizational structure, the Board of Directors proposes the General Meeting of Shareholders to consider and elect 01 additional Member of the Board of Directors for the term 2022-2027.

3. Attached documents: Resignation letter of Mr. Vu Anh Tra dated 04/05/2025; Regulation on nomination, candidacy and election of members of the Board of Directors.

The Board of Directors respectfully requests the General Meeting of Shareholders to consider and approve the above-mentioned contents of dismissal and additional election .

Recipient:

- Shareholders;
- Save the Board of Directors.

**BOARD CHAIRMAN OF THE BOARD
OF DIRECTORS**


Nguyen Tuan Minh

No: 020505/2025/TTr-HDQT-MZ

Hanoi, May 02, 2025

DRAFT

REPORT
ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

(V/v: Approval of the private placement plan)

Respectfully submitted to the General Meeting of Shareholders of Miza Joint Stock Company

Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020 and documents amending, supplementing and guiding the implementation;

Pursuant to the Law on Securities No. 54/2019/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019; and documents amending, supplementing and guiding the implementation ("Law on Securities");

Pursuant to Decree No. 155/2020/ND-CP dated 31/12/2020 detailing the implementation of a number of articles of the Law on Securities;

Pursuant to Circular No. 118/2020/TT-BTC dated 31/12/2020 guiding a number of contents on offering, issuance of securities, public tender offer, share repurchase, public company registration and cancellation of public company status;

Pursuant to the Charter of organization and operation of Miza Joint Stock Company.

The Board of Directors of the Company respectfully submits to the General Meeting of Shareholders to approve the private placement of shares in 2025 of Miza Joint Stock Company as follows:

1. Purpose of issuance:

The capital and proceeds from the private placement will be used to (i) partially pay off existing debts, thereby strengthening the company's financial structure; and (ii) investing strategic capital in the company operating in the same core areas to enhance operational synergy and drive long-term growth (details in Section 3 of this Report).

2. The specific plan for private placement of shares is as follows:

1. Name of the offering : Miza Joint Stock Company organization

2. Name of shares offered : Miza Joint Stock Company Shares for sale
3. Stock Code : MZG
4. Stock Type : Common Stocks
5. By value : 10,000 VND/share
6. Charter capital before offering : VND 1,059,150,680,000
7. Number of issued shares : 105,915,068 Shares
8. Number of shares outstanding : 105,915,068 Shares
9. Number of treasury shares : 0 Shares
10. Maximum number of shares expected to be offered : 25,000,000 Shares
11. Offering value at expected par value : 250,000,000,000 VND
(In words: Two hundred and fifty billion VND)
12. Expected charter capital after the issuance : 1.309.150.680.000
13. Expected number of outstanding shares after the offering : 130.915.068
14. Offering Method : Private placement
15. Principles for determining the offering price : The book value of Miza Joint Stock Company's shares as of December 31, 2024 on the audited consolidated financial statements for 2024 is determined as follows:

Book Value =

$$\begin{aligned}
 & \frac{\text{Vốn chủ sở hữu}}{\text{Tổng số lượng cổ phiếu đang lưu hành}} \\
 &= \frac{1.261.985.120.688}{105.915.068} \\
 &= 11,915.07 \text{ VND/share.}
 \end{aligned}$$

Based on market demand and factors affecting the success of the offering, the Board of Directors proposed the

offering price of the Company's individual shares of **10,000 VND/share.**

- | | | |
|---|---|---|
| 16. Asking price | : | 10,000 VND/share. |
| 17. Objects offered for sale | : | <p>Professional securities investors:</p> <p>+ Investor selection criteria:</p> <ul style="list-style-type: none"> - Domestic and foreign investors with prestige and financial capacity; - Not in the case of not being allowed to buy shares of the Company in accordance with the provisions of law; - Meet the conditions for professional securities investors according to the provisions of the Law on Securities 2019 and its amendments and supplements. <p>+ Number of investors: less than 100 professional securities investors.</p> |
| 18. Selection of investors to be offered | | <p>The General Meeting of Shareholders authorizes the Board of Directors to identify and select specific investors, ensuring compliance with the law and criteria for selecting investors approved by the General Meeting of Shareholders.</p> |
| 19. Number of shares offered for sale to each investor | | <p>The General Meeting of Shareholders authorizes the Board of Directors to decide on the number of shares offered for sale to each investor</p> |
| 20. Ratio of the number of shares to be offered (number of shares registered for offering/number of shares outstanding) | : | 23,60% |
| 21. Plan to handle undistributed shares | : | <p>+ The number of shares that are not fully distributed as expected in the offering will be authorized by the Company's General Meeting of Shareholders to the Board of Directors to decide on the offering to other professional securities investors, provided that the selling price is not lower than 10,000 VND/share according to the offering conditions approved by the General Meeting of</p> |

Shareholders and in accordance with the provisions of law.

+ In case of expiration of stock distribution as prescribed by law (including the extended period (if any)), if there are still undistributed shares, these undistributed shares shall be canceled and the Board of Directors shall issue a decision to terminate the offering.

22. Transfer restrictions : All of the above-mentioned privately issued shares are restricted from transfer within 01 (one) from the date of completion of the offering, except for transactions and transfers between professional securities investors or in accordance with legally effective judgments or decisions of courts, decision of the Arbitrator or inheritance as prescribed by law.
23. Estimated time of offering : It is expected in 2025 and after being notified by the SSC of the receipt of a complete registration dossier for private placement of shares of the Company. The specific time is decided by the Board of Directors in accordance with the actual situation.
24. Additional Trading Registration : The additional issued shares will be registered for additional securities at the Vietnam Securities Depository and Clearing Corporation (VSDC) and registered for additional trading at the Hanoi Stock Exchange (HNX) in accordance with the law.
25. Amendments to the Charter : Carry out procedures for amending the contents related to charter capital and the number of shares in the Company's Charter and adjust the Enterprise Registration Certificate after the State Securities Commission announces the receipt of the full report on the results of the Company's offering.

3. Plan to use capital raised from the offering

The General Meeting of Shareholders agreed that all proceeds from the offering, which is expected to be VND 250,000,000,000 (*In words: Two hundred and fifty billion VND*) will be used by Miza Joint Stock Company according to the plan and priority order of capital allocation as follows:

STT	Capital use plan	Amount (VND)	Estimated disbursement time
-----	------------------	--------------	-----------------------------

1	Buying shares in MIPAK Joint Stock Company	150.000.000.000	Fourth quarter of 2025 and 2026
2	Payment of principal balance or part of principal balance of existing medium and long-term loans (including due and premature)	100.000.000.000	Fourth quarter of 2025 and 2026
Sum		250.000.000.000	

The General Meeting of Shareholders authorizes the Board of Directors:

- Make a detailed plan for the use of capital and/or change the purpose of capital use, decide on the priority order of disbursement for each item in accordance with the actual situation and ensure compliance with the law on securities offering.
- In case there is a change in the valuation of the target company, a change in the number of shares to be transferred or market factors affecting the investment decision, the Board of Directors shall proactively adjust the plan to use capital to receive the transfer of shares in MIPAK Joint Stock Company, within the range of the change value is less than 50% of the amount allocated to the initial investment target.
- Proactively developing, selecting a list and allocating the amount of money used for each loan contract/escrow in the category of Principal balance payment or part of the principal balance of existing medium and long-term loans; adjust the time for disbursement of loans if the original expected disbursement period is overdue.
- In case some loan debts due are paid before the end of the private placement of shares, the Board of Directors shall adjust the plan and flexibly arrange an appropriate plan or supplement it to the business capital.

4. Plan to ensure the foreign ownership rate in the offering

In order to ensure that the issuance meets the maximum foreign ownership ratio as prescribed: The General Meeting of Shareholders authorizes/assigns the Board of Directors to implement a private placement plan to ensure the maximum foreign ownership ratio at the Company in accordance with the Company's Charter and law.

5. Authorization of the General Meeting of Shareholders to the Board of Directors to perform related tasks in the private placement of shares

To submit to the General Meeting of Shareholders for approval the authorization of the Board of Directors of the Company to decide on issues related to the private placement of shares as follows:

- To decide in detail the private placement plan and/or amend and supplement the above-mentioned private placement plan depending on the actual situation at the time of offering or at the request of the State Securities Commission;

- Decide on the appropriate time to implement the issuance plan and carry out necessary procedures for private placement of shares after receiving the notice of receipt of a complete dossier of registration for private placement of shares from the State Securities Commission;
- To decide on the amendment, adjustment and detailed explanation of the offering dossier in accordance with the actual situation or at the request of the State Securities Commission;
- To decide and select professional securities investors to buy shares and the number of shares to be purchased of each investor on the basis of ensuring compliance with the provisions of law and the selection criteria approved by the General Meeting of Shareholders;
- To decide on the distribution of the remaining shares registered by investors who fail to pay the purchase money within the prescribed time limit (if any) or to end the distribution to complete the offering in accordance with law;
- To decide in detail on the purpose and plan of use of capital, alternative or adjustment of the purpose and plan of use of capital in case of necessity as stated in Section 2. Ensure the efficiency of capital use and interests of shareholders on the principle that the change value is less than 50% of the capital and proceeds from the offering. In case of adjustment of the purpose and plan for the use of capital, the Board of Directors will report to the General Meeting of Shareholders at the nearest meeting.
- Carry out procedures, work and choose the time to register securities and register additional transactions as prescribed for all additional issued shares after completing the offering;
- Amending contents related to charter capital and shares in the Company's Charter, adjusting the Enterprise Registration Certificate after the State Securities Commission announces the receipt of the full report on the results of the Company's offering;
- To decide on the contents of dossiers and documents to be submitted to competent State agencies for the implementation of the above-mentioned private placement plan;
- Approve/sign necessary documents and documents, implement or direct the implementation of necessary procedures to obtain approval from competent State agencies in order to implement and complete the above-mentioned private placement plan;
- Depending on each specific case, the Board of Directors may re-authorize the General Director to perform one or several specific tasks mentioned above;
- To decide and carry out the work, procedures and other necessary matters related to the private placement of shares of the Company (if any).

Submit to the General Meeting of Shareholders for consideration and approval.

Recipient:

- General Meeting of Shareholders;
- Save the Board of Directors.

**ON BEHALF OF BOARD
CHAIRMAN OF THE BOARD OF
DIRECTORS**



Nguyễn Tuan Minh

MIZA JOINT STOCK COMPANY

SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

No./2025/NQ-DHDCCĐ-MZ

Hanoi, month year 2025

Draft

**RESOLUTION OF THE ANNUAL GENERAL MEETING OF
SHAREHOLDERS 2025
MIZA JOINT STOCK COMPANY**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020 and documents amending, supplementing and guiding the implementation;
- Pursuant to the Charter of organization and operation of Miza Joint Stock Company;
- Pursuant to the Minutes of the 2025 Annual General Meeting of Shareholders No...../2025/BB-ĐHDCT-MZ dated/...../2025.

RESOLUTIONS:

Article 1. Approving Report No. 020501/2025/BC-HĐQT-MZ on the activities of the Board of Directors in 2024 and the plan for 2025.

Article 2. Approving the Report 020502/2025/BC-TGD-MZ on production and business activities in 2024 and the plan for 2025.

Article 3. Approved the Report 020503/2025/BC-BKS-MZ on the activities of the Supervisory Board in 2024.

Article 4. Approved the Report No. 020501/2025/TTr-HĐQT-MZ on the approval of the audited Financial Statements for 2024.

Article 5. Approving the Report No. 020502/2025/TTr-HĐQT-MZ on the remuneration of members of the Board of Directors, the Board of General Directors, the Supervisory Board in 2024 and the payment plan in 2025.

Article 6. Approving the Report No. 020503/2025/TTr-HĐQT-MZ on the selection of an audit unit to review the semi-annual financial statements and audit the 2025 financial statements;

Article 7. Approving Report No. 020504/2025/TTr-HĐQT-MZ on the profit distribution plan in 2024 and the profit distribution plan in 2025.



Article 8. Approving the Report No. 040501/2025/TTr-HDQT-MZ on the dismissal of Member of the Board of Directors – Mr. Vu Anh Tra (term 2022–2027) and the appointment of new members of the Board of Directors; Regulations on nomination, candidacy and election of members of the Board of Directors.

Article 9. Approving the Report No. 020505/2025/TTr-HDQT-MZ on the plan for private placement of shares.

Article 10. Approving the Report 020506/2025/TTr-HDQT-MZ on approving the investment policy of the Industrial Park Project in Nghi Son – Thanh Hoa province.

Article 11. Approved the Report 020507/2025/TTr-HDQT-MZ on approving the investment policy to expand production for Miza Nghi Son Co., Ltd.

Article 12. Hepassed the Report 020508/2025/TTr-HDQT-MZ on the plan to issue shares under the employee option program – ESOP.

This Resolution was read in full at the General Meeting and has been approved by the Annual General Meeting of Shareholders in 2025 Miza Joint Stock Company approved. This Resolution takes effect from the date of signing.

The Board of Directors, the Board of General Directors, the Control Board and relevant organizations and departments shall be responsible for the implementation of the the tasks assigned under the contents of this Resolution must comply with the provisions of law and the Company's Charter.

**GENERAL MEETING OF HAREHOLDERS
CHAIRMAN OF THE BOARD OF DIRECTORS**

Recipient:

- Shareholders;
- Save the Board of Directors.



Nguyen Tuan Minh



MIZA JOINT STOCK COMPANY

Head office address: Nguyen Khe Small and Medium Industrial Cluster,
Nguyen Khe Commune, Dong Anh District, Hanoi City
Business registration number: 0105028958 issued by the Department of
Planning and Investment of Hanoi City for the first time on 02/12/2010.

Hanoi, day..... month..... in 2025

**INVITATION TO THE ANNUAL GENERAL MEETING OF
SHAREHOLDERS IN 2025**

To: *Shareholder Nguyen Van A* Registration Number:

Address:

ID number:

Number of Shares Held:..... Stock

The Board of Directors of Miza Joint Stock Company would like to invite Shareholders to attend the 2025 Annual General Meeting of Shareholders, specifically as follows:

- **Time:** 08:30 on 26/5/2025 (Monday).
- **Location:** 33rd Floor – Building A, Intracom Riverside, Vinh Ngoc Commune, Dong Anh District, Hanoi City, Vietnam.
- **Congress Content:** Congress Program and Documents Published on Website:
<https://www.miza.vn/tai-licu-co-dong-nam-2025>
- **Form of participation in the Congress:** Attend in person.

To ensure a thoughtful reception, please confirm your attendance according to the following information: Ms. Pham Thi Lien - Phone number: 0377.810.578 (or Email: lien.pham@miza.vn).

The presence of shareholders contributes to the success of the General Meeting.

Respect!

Recipient:

- Dear Sir;
- Save the Board of Directors.

**THE BOARD
CHAIRMAN OF THE BOARD OF DIRECTORS**

Nguyen Tuan Minh

➤ Notes:

- Shareholders are proactive about the cost of attending the General Meeting.
- If shareholders are unable to attend in person, shareholders may authorize in writing according to the Company's form for others to attend or authorize a member of the Board of Directors of Miza Joint Stock Company according to the following information:



MIZA JOINT STOCK COMPANY

Head office address: Nguyen Khe Small and Medium Industrial Cluster, Nguyen Khe Commune, Dong Anh District, Hanoi City

Business registration number: 0105028958 issued by the Department of Planning and Investment of Hanoi City for the first time on 02/12/2010.

CANDIDACY FORM

Form 01

CANDIDATES FOR THE BOARD OF DIRECTORS/SUPERVISORY BOARD

MIZA JOINT STOCK COMPANY TERM 2022-2027

To: General Meeting of Shareholders of Miza Joint Stock Company.

My name is:

ID card/passport/ID card number: Issued Date: Place of issue:

Address:

Education:

As of 25/04/2025 owning: shares (In words:)

After studying the regulations on shareholders' rights, the criteria for members of the Board of Directors/Supervisory Board in accordance with the law, the Company's Charter, the notice of candidacy and nomination and the Draft Regulation on nomination, candidacy and election of members of the Board of Directors, The Supervisory Board, I feel that I am eligible to be a member of the Board of Directors/Supervisory Board for the term 2022 – 2027.

Request the Board of Directors/Supervisory Board of Miza Joint Stock Company to allow me to register to run for the position of member of to conduct elections at the 2024 Annual General Meeting of Shareholders.

I guarantee that the information I provide is true and will be responsible before the law and the General Meeting of Shareholders for the accuracy and truthfulness of the content of the enclosed dossier.

Respect.

The enclosed dossier includes:

- Notarized copy of ID card/ID card/passport or legal documents of the shareholder;
- The original declaration of the candidate's background;
- Certified copies of diplomas, professional certificates, education, capacity and experience, identity documents of the candidate.

.....day..... month.... Year 2024

SHAREHOLDER

(Sign and specify full name)

Notes:

The dossier must be sent to the Board of Directors before 17:30 on 20/05/2025 at the address: 33rd Floor, Building A, Intracom Riverside, Vinh Ngoc, Dong Anh, Hanoi City, Tel: 0377810578, Email: lienpham@miza.vn

Shareholders choose to run for 1 of the 2 positions of members of the Board of Directors or the Supervisory Board, not at the same time to ensure the independence of the positions.



MIZA JOINT STOCK COMPANY

Head office address: Nguyen Khe Small and Medium Industrial Cluster, Nguyen Khe Commune, Dong Anh District, Hanoi City
Business registration number: 0105028958 Issued by the Department of Planning and Investment of Hanoi City for the first time on 02/12/2010.

NOMINATION FORM

CANDIDATES FOR THE BOARD OF DIRECTORS, THE SUPERVISORY

Form 02

MIZA JOINT STOCK COMPANY TERM 2022-2027

To: General Meeting of Shareholders of Miza Joint Stock Company.

My name is:

ID card/passport/ID card number: Issued Date: Place of issue:

Address:

As of 25/04/2025 owning: shares (In words:)

Request the Board of Directors and the Supervisory Board to nominate a candidate to participate in the Board of Directors and the Supervisory Board for the term 2022 – 2027 to conduct elections at the Annual General Meeting of Shareholders in 2025, as follows:

1. For nomination of members of the Board of Directors:

Mr. (Mrs.):

ID card/passport/ID card number: Issued Date: Place of issue:

Address:

Education: Specialized:

Currently owned: shares (In words:).

2. For the nomination of a member of the Control Board:

Mr. (Mrs.):

ID card/passport/ID card number: Issued Date: Place of issue:

Address:

Education: Specialized:

Currently owned: shares (In words:).

I/We guarantee that the information I/we provide is true and will be responsible before the law and before the General Meeting of Shareholders for the accuracy and truthfulness of the content of the enclosed dossier.

Thank you very much.

The enclosed dossier includes:

- Notarized copy of ID card/ID card/passport or legal documents of the nominee and nominee;
- The original declaration of the candidate's background;
- Certified copies of diplomas, professional certificates, education, capacity and experience, identity documents of the candidate.

Hanoi, month.... in 2025

SHAREHOLDER

(Sign and specify full name)

Notes:

- The dossier must be sent to the Board of Directors before 17:30 on May 20, 2025 at the address: 33rd Floor, Building A, Intracom Riverside, Vinh Ngoc, Dong Anh, Hanoi City, Phone: 0377810578, Email: lietpham@miza.vn
- Shareholders can both nominate members of the Board of Directors and members of the Supervisory Board. However, 1 candidate will only be able to choose 1 of 2 titles to submit to the General Meeting for consideration and approval.

**MIZA JOINT STOCK COMPANY**

Head office address: Nguyen Khe Small and Medium Industrial Cluster, Nguyen Khe Commune, Dong Anh District, Hanoi City
Business registration number: 0105028958 issued by the Department of Planning and Investment of Hanoi City for the first time on 02/12/2010.

Form 03

MINUTES OF SHAREHOLDERS' MEETING
NOMINATION OF CANDIDATES FOR THE BOARD OF DIRECTORS,
THE COMPANY'S BOARD OF DIRECTORS
MIZA JOINT STOCK COMPANY TERM 2022-2027

Today, on .../.../2025, in, we are composed of shareholders of Miza Joint Stock Company, with a total number of shares of shares, accounting for% of the voting shares of Miza Joint Stock Company (as of April 25, 2025), the detailed list is as follows:

Stt	Shareholder	CMTND/CCCD/HC/K KD	Address	Number of shares owned
1				
2				
3				
4				

After studying the regulations on shareholders' rights, the criteria for members of the Board of Directors, the Supervisory Board in accordance with the law, the Company's Charter, the notice of candidacy and nomination and the Draft Regulation on nomination, candidacy and election of members for election of members of the Board of Directors, The Supervisory Board, we unanimously nominate candidates for the Board of Directors, the Company's Supervisory Board for the term 2022 – 2027, specifically as follows:

1. For nomination of members of the Board of Directors:

Mr. (Mrs.):

ID card/passport/ID card number: Issued Date: Place of issue:

Address:.....

Education: Specialized:

Currently owned: shares (In words:).

2. For nomination of members of the Supervisory Board:

Mr. (Mrs.):

ID card/passport/ID card number: Issued Date: Place of issue:

Address:

Education: Specialized:

Currently owned: shares (In words:).

Request the Board of Directors and the Supervisory Board to nominate candidates to participate in the Board of Directors and the Supervisory Board for the term 2022 – 2027 to conduct elections at the Annual General Meeting of Shareholders in 2025.

The enclosed dossier includes:

- *Notarized copy of ID card/ID card/passport or legal documents of the nominee and nominee;*
- *The original declaration of the candidate's background;*
- *Certified copies of diplomas, professional certificates, education, capacity and experience, identity papers of the candidate;*

This record includes... page, created at ... time, date .../.../2024, at, and read again to the group of shareholders to listen, agree and sign below.

**FULL NAME AND SIGNATURE OF EACH SHAREHOLDER IN THE GROUP OF
SHAREHOLDERS**

(Stamp for the organization if any)

**MIZA JOINT STOCK COMPANY**

Head office address: Nguyen Khe Small and Medium Industrial Cluster, Nguyen Khe Commune, Dong Anh District, Hanoi City

Business registration number: 0105028958 issued by the Department of Planning and Investment of Hanoi City for the first time on 02/12/2010.

ANNOUNCEMENT

Form 04

**NOMINATION OF CANDIDATES FOR THE BOARD OF DIRECTORS,
THE COMPANY'S BOARD OF DIRECTORS****MIZA JOINT STOCK COMPANY TERM 2022-2027**

Today, on .../.../2025, in, we are composed of shareholders of Miza Joint Stock Company, with a total number of shares of shares, accounting for% of the voting shares of Miza Joint Stock Company (as of April 25, 2025), the detailed list is as follows:

Stt	Shareholder	CMTND/CCCD/HC/K KD	Address	Number of shares owned
1				
2				
3				
4				

After studying the regulations on shareholders' rights, the criteria for members of the Board of Directors, the Supervisory Board in accordance with the law, the Company's Charter, the notice of candidacy, nomination and the Draft Regulation on the election of members of the Board of Directors and the Supervisory Board, we unanimously nominate candidates for the Board of Directors, The Company's Supervisory Board for the term 2022 – 2027, specifically as follows:

1. For nomination of members of the Board of Directors:

Mr. (Mrs.):

ID card/passport/ID card number: Issued Date: Place of issue:

Address:.....

Education: Specialized:

Currently owned: shares (In words:).

2. For nomination of members of the Supervisory Board:

Mr. (Mrs.):

ID card/passport/ID card number: Issued Date: Place of issue:
.....

Address:

Education: Specialized:

Currently owned: shares (In words:).

Request the Board of Directors and the Supervisory Board to nominate candidates to participate in the Board of Directors and the Supervisory Board for the term 2022 – 2027 to conduct elections at the Annual General Meeting of Shareholders in 2025.

Respect.

**FULL NAME AND SIGNATURE OF EACH SHAREHOLDER IN THE GROUP OF
SHAREHOLDERS**

(Stamp for the organization if any)



MIZA JOINT STOCK COMPANY

Head office address: Nguyen Khe Small and Medium Industrial Cluster, Nguyen Khe Commune, Dong Anh District, Hanoi City

Business registration number: 0105028958 issued by the Department of Planning and Investment of Hanoi City for the first time on 02/12/2010.

Form 05

CANDIDATE NOMINATION FORM
JOIN THE BOARD OF DIRECTORS, THE SUPERVISORY BOARD
MIZA JOINT STOCK COMPANY TERM 2022-2027

To: Miza Joint Stock Company.

Organisation Name:

Business registration certificate:

Issued Date:

Place of issue:

Headquarters:

As of 25/04/2025 own:..... Shares (in words:.....)

After studying the regulations on shareholders' rights, the criteria for members of the Board of Directors, the Supervisory Board in accordance with the law, the Company's Charter, the notice of candidacy, nomination and the Draft Regulation on the election of members of the Board of Directors and the Supervisory Board, we unanimously nominate candidates for the Board of Directors, The Company's Supervisory Board for the term 2022 – 2027, specifically as follows:

1. For nomination of members of the Board of Directors:

Mr. (Mrs.):

ID card/passport/ID card number: Issued Date: Place of issue:

Address:.....

Education: Specialized:

Currently owned: shares (In words:).

2. For nomination of members of the Supervisory Board:

Mr. (Mrs.):

ID card/passport/ID card number: Issued Date: Place of issue:

Address:

Education: Specialized:

Currently owned: shares (In words:).

Request the Board of Directors and the Supervisory Board to nominate candidates to participate in the Board of Directors and the Supervisory Board for the term 2022 – 2027 to conduct elections at the Annual General Meeting of Shareholders in 2025.

The enclosed dossier includes:

- *Notarized copy of ID card/ID card/passport or legal documents of the shareholder;*
- *The original declaration of the candidate's background;*
- *Certified copies of diplomas, professional certificates, education, capacity and experience, identity papers of the candidate;*
- *The original of the information disclosure (form in Appendix III issued together with Circular No. 96/2020/TT-BTC dated November 16, 2020).*

Respect.

Hanoi, month.... in 2025

SHAREHOLDER

(Signed, full name and sealed)

Notes:

- *The dossier must be sent to the Board of Directors before 17:30 on May 20, 2025 at the address: 33rd Floor, Building A, Intracom Riverside, Vinh Ngoc, Dong Anh, Hanoi City, Phone: 0377810578, Email: lienpham@miza.vn*
- *Shareholders can both nominate members of the Board of Directors and members of the Supervisory Board. However, 1 candidate will only be able to choose 1 of 2 titles to submit to the General Meeting for consideration and approval.*



SOCIALIST REPUBLIC OF VIETNAM

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CURRICULUM VITAE AUTOBIOGRAPHY

I. SELF-INFORMATION.

1. Full name (capital letters) Male / Female
2. Commonly used names:
3. Date of birth..... month..... year
4. Place of birth:
5. Original:
6. Place of permanent residence registration:
7. Current residence:
8. Contact Phone: Email:
9. ethnic groups Religion
10. Family composition:
11. ID card number.....issued on .../.../..... Place of issue.....
12. Professional qualifications:
13. Foreign Language Proficiency:..... Computer science:.....
14. Work History:
- 15 Companies in which the candidate is holding the position of member of the Board of Directors and other managerial positions:
16. Benefits related to the Company:
- Number of shares held in the Company:
- Debts to the Company:
- Conflicts of interest with the Company:

Pursuant to the provisions of the Law on Enterprises and the Company's Charter, as a candidate for the position of Member of the Board of Directors of the Company/Supervisory Board, I commit that I meet the conditions and criteria to participate in the position of Member of the Board of Directors/Supervisory Board and commit to perform the duties of a Member of the Board of Directors/Supervisory Board of Supervisory Board in a prudent and honest manner in case of being elected and appointed by the General Meeting of Shareholders.

I commit to be responsible for the accuracy and truthfulness of the content of this Resume and at the same time commit to fully comply with the obligations and responsibilities specified in the Company's Charter and the Law.

Hanoi, date.....2025

Declarant

(Sign and specify full name)



**POWER OF ATTORNEY TO ATTEND
ATTEND THE 2025 ANNUAL GENERAL MEETING OF
SHAREHOLDERS**

MIZA JOINT STOCK COMPANY

To: Miza Joint Stock Company

1. AUTHORIZED PARTY

- Shareholder Name:.....
- CMTND/CCCD/KKD/KKSH No:..... Issued Date:..... Place of issue:
- Address:.....
- Currently owning:..... Shares of Miza Joint Stock Company according to the list of Shareholders closing on 25/04/2025.

2. AUTHORIZED PARTY (Mark x to select).

- ☐ **Mr. Vu Dinh Hai** – Position: Head of the Supervisory Board of Miza Joint Stock Company
CCCD No.: 033080013474 issued on: 25/02/2022 at the Police Department of Social Affairs
Number of Authorized Shares:..... Stock.

Power of attorney for representatives of Miza Joint Stock Company, Shareholders please send a letter to: Office of the Board of Directors, Miza Joint Stock Company, 33rd Floor – Building A, Intracom Riverside, Vinh Ngoc, Dong Anh, Hanoi or Email: lien.pham@miza.vn before May 22, 2025.

- ☐ **Or agree to authorize others:**

Authorized Person:

ID card number: Issued Date:..... Place of Issue:.....

Address:.....

Authorized shares: Stock.

AUTHORIZATION DETAILS

Representatives attend the 2025 Annual General Meeting of Shareholders of Miza Joint Stock Company and perform the rights and obligations of shareholders at the General Meeting corresponding to the number of Authorized Shares. We are fully responsible for the authorization in accordance with the law and the Company's Charter.

....., May 2025

AUTHORIZED PARTY

(Sign and specify full name)

AUTHORIZED PARTY

(Sign and specify full name)

Shareholders note: This authorization form is not mandatory, but shareholders refer to it to develop a power of attorney in accordance with the provisions of the law



If the shareholder is an individual, the authorization document must be signed by the shareholder and enclosed with a copy of the shareholder's identity papers; If the shareholder is an organization, the power of attorney must be stamped (if any) and signed by the legal representative of that organization. The person authorized to attend must present an identification document that matches the information in the power of attorney.





MIZA JOINT STOCK COMPANY



VOTING CARD

AT THE ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

DELEGATE ATTENDANCE CODE :

.....

Delegate's name:

Number of votes owned: Voting Papers

Number of authorized votes: Voting Papers

Total number of representative votes: Voting Papers

Hanoi, month..... in 2025

Deputy

(Signed, clearly stating full name)



ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025
MIZA JOINT STOCK COMPANY

ELECTION OF BOARD MEMBERS

Shareholder Name: Shareholder Code:

Number of Voting Votes: Number of Authorization Slips:

Total number of representative votes:

(Tick the checkbox)

Election of Members of the Board of Directors for the term 2022-2027	Vote Accumulation

Note: Shareholders have the right to choose a maximum
of 02 candidates.

An invalid ballot if:

- Voting in excess of the permitted number.
- There are signs of erasure, writing more outside the mold.
- Do not specify the name of the shareholder or the shareholder code.

**SHAREHOLDERS/ SHAREHOLDER
REPRESENTATIVES**

(Sign and specify full name)